



MIGRATION STUDENT MEMO

Dear friend, welcome to Russia!

We are glad that you chose
MISIS University. We hope that
you will not only get a first-class
education, but also fully get
acquainted with our country,
find loyal friends and return
to your homeland only with
good memories of us!

This brochure contains
everything you need to know
about legal stay in Russia.





Contents

01	What documents should you always have with you?	04	Migration registration. Place and time of submission of documents	07	Medical insurance	10	Rules. Briefly about the important
02	Passport and visa	05	If you are traveling in Russia/outside of Russia	08	What should you do in case of loss of documents?	11	Student Opportunity Map
03	Migration card	06	The fingerprint registration	09	Migration registration	12	Contact information

What documents should you always have with you?

01



Passport



Migration card



Registration/Migration registration



Certificate of fingerprint registration



Medical insurance

Passport and visa



A **passport** is the main document proving your identity.

If citizens of your country require visa to study in Russia, then be sure to extend it in time at the Student Office. Our advice is to contact us 45 days before the visa expiration date to avoid a fine.

To apply for visa:

- Original and a copy of the passport (all filled pages)
- Original and a copy of the migration card
- Copy of the registration
- Photo 3x4

Mind that we will not be able to issue you another visa if your passport expires in less than 6 months from the start date of the visa. To issue an invitation, your passport must be valid for at least one and a half year.

In this case, we recommend contacting the Embassy of your country in advance to renew/get a new passport.

Example:

Peter's passport expires on 31.12.2026. To obtain a visa for the period from 01.07.2026, Peter must extend his passport or get a new one.



After receiving a new passport, contact the Student Office within three days. We will update the information in your personal file and also transfer your current visa from the old to the new passport

Migration card

03

The **migration card** is the form that you filled out when entering Russia. You get it at the airport when crossing the border.

Always carry it with you! It will be valid until the end of your stay in Russia.

You will be asked to provide this document at the airport when you leave Russia. If you are going home or to third countries during your studies, then when you return to Russia, you will simply get a new migration card.





Migration registration. Place and time of submission of documents

04

Migration registration is a mandatory requirement for international students.

What's important:

- Register within 3 days of arrival
- Registration takes about 7 days. In the meantime, we give you a certificate with a personal number, connect you to our Telegram chat, where notifications about the readiness of documents appear and where you can always ask a question and get an answer
- After the processing of the documents will be completed, you receive a registration document
- If you prefer to rent an apartment, then the Student Office will help you get a note from the University so that the owner of the premises provided will register you
- To renew your registration, please take with you the original

of the current registration

- To avoid unnecessary fines you need to submit documents for renewal of registration at least 30 days before its end (the amount of the fine is from 5 000 to 7 000 rubles)

List of documents:

- Original and copy of passport (filled pages)
- Original and copy of the migration card
- Medical insurance
- The employee may ask for other documents

Place of submission of documents:

- Passport with visa → Student Office
- Visa-free passport → Passport office of the dormitory

If you are traveling in Russia

05

Do not forget to register
at the place of residence:

- If you live in a hotel, then you will be registered within one day. Don't forget to pick up your registration from the hotel and save your tickets. You will need these documents for migration registration at the University
- If you have traveled to different cities, then registration from the last hotel will be required for registration in the dormitory



If you go abroad,
then after returning to
Russia, you will need to
re-register in your place
of staying within 3 days
from the moment
of arrival



The fingerprint registration

06

The **Fingerprint registration** is a mandatory procedure for fingerprinting and photographing foreign citizens.

What to do:

1. Pass a medical examination in medical institutions approved by the Government of Moscow. After passing the medical examination, you will receive 3 medical certificates. You need to undergo a medical examination every year. The received certificates of medical examination must be provided annually to the Ministry of Internal Affairs
2. Contact the district department of the Ministry of Internal Affairs, corresponding to the address of the hostel.

Take the following documents with you (original and 2 copies):

- Passport
- Notarized translation of passport
- Migration card
- Registration
- Medical certificates
- Student ID/certificate from the place of study (for graduate students)

3. Please bring the certificate of fingerprint registration (green card) to the Student Office so that we enter the new information in your personal file



It must be done once within 90 days from the moment of entry into Russia

Find out more detailed information on the website



Medical insurance

07

All foreign citizens must have a valid **voluntary health insurance policy** and renew it in a timely manner.

What does Health Insurance cover:

- Outpatient polyclinic services, including the issuance of a certificate O86/y with the definition of a physical culture group
- Calling a doctor at home (within the Moscow Ring Road)
- Emergency dental care
- Therapeutic and diagnostic measures
- Inpatient care – emergency care (hospitalization)
- For students of programs implemented in English – the hotline of the dispatcher console with an English-speaking dispatcher 24/7 and the receptions of an English-speaking doctor
- Posthumous repatriation (transportation) of remains

Find out more detailed information on the website



What should you do in case of loss of documents?

08

If you lose your **passport, migration card or registration**, you need to contact the police department for a certificate of loss and then report it to the Student Office.

Recovery of lost documents:

- Passport → Embassy of your country
- Migration card → Department of The Ministry of Internal Affairs on Migration Issues
- Registration → Student office

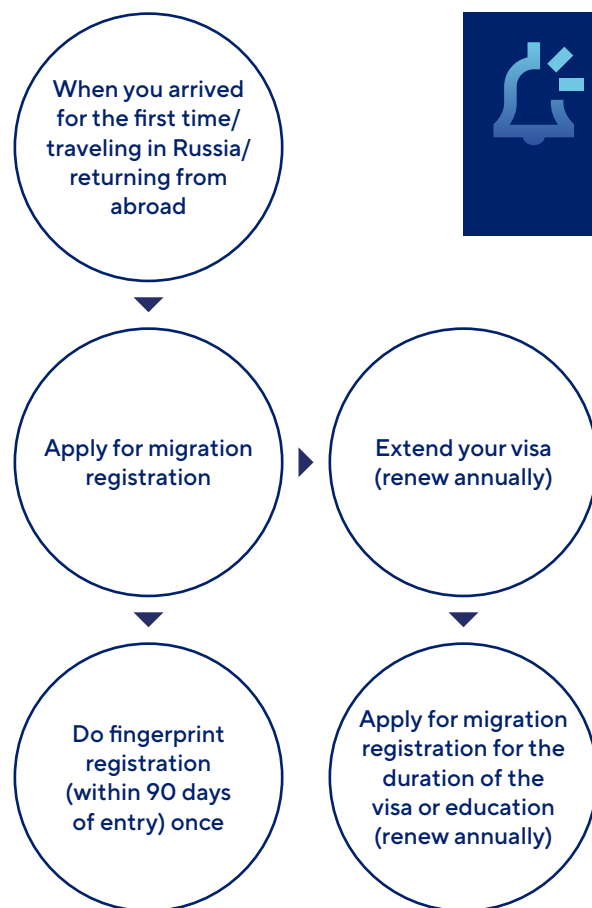


After receiving new documents, you need to come to the Student Office to make changes to your personal file

After receiving a new passport, please bring to the Student Office a certificate from your Embassy of confirmation regarding passport issuance

Migration Registration

09



In case you meet a police officer, carry with you passport, migration card, registration, a certificate of fingerprint registration and medical insurance





Rules. Briefly about the important

10

Registration	Mandatory for all foreign citizens staying in the Russian Federation for more than 7 days
Medical examination	Do it annually in medical institutions according to the list approved by the Government of Moscow and provide it to the Department of the Ministry of Internal Affairs where the fingerprinting procedure was performed
Employment	International students who come to Russia to study can work in their free time and during holidays
Loss of documents	A statement to the police, an appeal to the Student Office and the Embassy
Extension of stay	Apply for a new visa — at least 45 days before its expiration. For registration about 30 days before expiration
After travelling	Make a new registration at the Student Office or dormitory
Completion of education	Leave the Russian Federation no later than the date of expulsion by order and no later than the end date of the visa
Fines for non-timely renewal of documents	From 5000 to 1000 000 rubles
Entry ban	From 3 years for 2 or more law violations within 3 years

Student Opportunity Map

11

In addition to the rules of safe stay in Russia, we would also like to share with you the possibilities of an interesting and vibrant student life at MISIS.

There are **more than 60** student associations and sports sections at MISIS University, including **International student Council MISIS** and **International Friendship Club**.

All student associations are here. Join us!



Find out more detailed information on the website



International student Council MISIS (ISC)

The Council helps foreigners adapt to life in Moscow, organizes joint trips, cultural events and sports competitions.

Find out more detailed information on the website



International Friendship Club

The Club holds many events dedicated to different peoples of Russia and the world, shares stories and helps learn languages.

Find out more detailed information on the website





Contact information

12



Student Office:

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Leninskiy avenue, 6,
Moscow, Russia, G-207

Mon-Fri: 9.15-17.45

Student Office for migration question:

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migration@misiss.ru

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