

TUITION AGREEMENT No. _____

Moscow

Date _____

Federal state independent educational institution of higher professional education National University of Science and Technology MISIS, acting on the basis of the License on implementation of learning activities _____ dated _____, issued by _____, and the State Accreditation Certificate _____ dated _____ issued by _____, hereinafter referred to as the Contractor or the University, represented _____, on the one hand, and the Student _____ equally being the Customer, on the other hand, hereinafter jointly referred to as Parties, have signed this Agreement as follows:

1. Subject Matter of the Agreement

1.1. The Contractor undertakes to provide the learning service, and the Student (Customer) undertakes to pay for the tuition on the basic professional learning higher education program in the area of learning/specialty _____ *code-denomination of the area of learning/specialty* _____ including the following qualification being awarded _____ within the federal state educational standard and/or the University educational standard following the learning curricula including both the individual and learning programs of the Contractor.

1.2. The tuition time is ___ from _____ until _____. The tuition time following the individual curriculum including the accelerated learning, is ___ from _____ until _____.

1.3. The learning service shall be rendered starting from the date specified in the Student (Customer) University enrollment order.

1.4. The place of the learning service rendering: _____.

(4, Leninsky prospect, Moscow; other)

1.5. E-learning method is applied: _____.

(yes/no)

1.6. Form of learning: _____, incorporating remote learning technologies. *(to specify (full time; part time; full and part time) if necessary, delete as appropriate).*

1.7. Classes shall be held according to the curriculum and the calendar learning schedule.

1.8. Once the learning program is delivered to the Student (Customer) and he/she has successfully received the final state attestation, he/she shall receive

_____,
(education and/or qualification document) (state or other affiliation)

or a document of various components of the learning program should the Student (Customer) be expelled from the University before the completion of the education in full.

1.9. The Contractor shall render educational services according to the Federal Law No. 273-Ф3 dated December 29, 2012 On the Education in the Russian Federation; Law of the Russian Federation No. 2300-1 dated February 07, 1992 On the Protection of Consumer Rights *(Law of the Russian Federation No. 2300-1 dated February 07, 1992 On the Protection of Consumer Rights specifies that the Student (Customer) shall order the educational services solely for his/her personal, family, domestic or other needs having to relation to entrepreneur activities)* and according to the procedure stipulated by the Regulations on Rendering the Paid Services (approved by the Resolution of the Government of the Russian Federation No. 706 dated August 15, 2013).

2. Cooperation of the Parties

2.1. The Contractor is entitled to:

2.1.1. On his own implement the learning process, stipulate the evaluation system, and forms, procedure and periodicity of the intermediate attestation for the Student (Customer);

2.1.2. Apply to the Student (Customer) measures of approval and disciplinary punishment in accordance with the legislation of the Russian Federation, statutory documents of the Customer and local normative acts of the Customer.

2.2. The Student (Customer) is entitled to:

2.2.1. Receive information from the Customer on the issues of organization and provision of the appropriate delivery of services as per Section 1 of this Agreement;

2.2.2. Demand from the Contractor to provide information about the Contractor's learning activities.

2.2.3. The Student (Customer) shall receive academic rights according to part 1 Article 34 of the Federal Law No. 273-Ф3 On the Education in the Russian Federation.

The Student (Customer) is also entitled to:

2.2.4. Receive information from the Customer on the issues of organization and provision of the appropriate delivery of services as per Section 1 of this Agreement;

- 2.2.5. According to the procedures stipulated by the local normative acts use the property of the Contractor required to study the learning program;
- 2.2.6. According to the procedures stipulated by the local normative acts participate in social, cultural, wellness and other events the Contractor organizes;
- 2.2.7. Receive full and trustworthy information about the evaluation of his/her knowledge, skills and competencies, as well as the criteria of such evaluation;
- 2.2.8. Address the Contractor employees on issues regarding the learning process at the University;
- 2.2.9. Use additional educational services beyond the main professional educational program based on the agreement signed separately.

2.3. The Contractor shall:

2.3.1. Enroll the Student (Customer) having fulfilled the University enrollment criteria specified by the legislation of the Russian Federation, statutory documents of the Customer, and local normative acts of the Customer as _____, provided the payment for the educational services according to the procedure stipulated in Section 3 of this Agreement;

2.3.2. Inform the Student (Customer) about the procedures concerning the implementation of paid educational services in terms of its structure and volume specified by the Federal Law No. 273-ФЗ dated December 29, 2012 On the Education in the Russian Federation, and the Law of the Russian Federation No. 2300-1 dated February 07, 1992 On the Protection of Consumer Rights;

2.3.3. Send to the Student an official invitation to stay in the Russian Federation duly drafted by the Ministry of Foreign Affairs of the Russian Federation once all the documents required to issue the entry visa at the Embassy of _____ in the Russian Federation have been obtained.

2.3.4. Inform the Student about the laws and other normative acts of the Russian Federation concerning the stay and travel of foreign citizens on the territory of the Russian Federation, and the regulations concerning the foreign citizen education in the Russian Federation, internal regulations of the Contractor and the rules governing the Contractor residences.

2.3.5. Support the Student according to the existing regulations in obtaining entry and exit visas during his/her term of tuition in the Russian Federation, on his/her return to the country of permanent residence, during his/her travel on the territory of the Russian Federation within the curriculum, and issuance of the required registration at the place of residence.

2.3.6. Register the Student upon arrival and provide for an exit visa upon the end of tuition cessation or should the Student be expelled (the permit to return to the country of permanent residence before the end of tuition will be available only in exceptional cases the Student or the Contractor certifies by documents. In this case the Student shall pay the visa fees).

2.3.7. Prepare and ensure the appropriate delivery of educational services as per Section 1 of this Agreement. The educational services shall be provided according to the University federal state educational standard, the curriculum including the individual curriculum, and the Contractor's learning schedule;

2.3.8. Provide to the Student (Customer) the environment for the delivery of the chosen learning program;

2.3.9. Receive payment for the educational services as per Section 3 of the Agreement;

2.3.10. Save the Student's (Customer) placement should he/she miss classes for good reason against the submission of appropriate documents (accounting for the payment of services as per Section 1 of this Agreement);

2.3.11. Compensate if possible based on the curriculum (learning schedule) and length of time missed, the learning material delivered during the time of absence of the Student (Customer) for good reason within the volume of services rendered as per Section 1 of the Agreement;

2.3.12. Provide to the Student (Customer) the opportunity to obtain additional educational services with the compensation of the additional financial costs;

2.3.13. Respect the Student, abstain from physical and psychological violence, provide for the environment fostering strengthening of moral, physical and psychological health, emotional well-being of the Student based on his/her individual features;

2.3.14. Provide to the Student (Customer) the opportunity to implement other rights stipulated by the legislation of the Russian Federation and local acts of the Contractor.

2.4. The Contractor shall not bear the following liabilities:

- provide scholarships (including those at the expense of the subsidy allocated from the federal budget) and financial support to the Student;
- provide life insurance and property insurance to the Student, as well as the medical insurance;
- cover expenses related to the Student death, his/her body and personal belongings transportation to the home country;
- compensate for the loss or damages to the personal belongings of the Student through no fault of the University;
- pay the travel expenses of the Student arriving to the Russian Federation, leaving for his/her home country or other countries, and travelling on the territory of the Russian Federation having no relation to the tuition;
- pay for the stay of the Student family members or other guests in the Russian Federation, as well as to provide accommodation to them;
- pay legal fees and other expenses caused by the breach of the acting legislation of the Russian Federation by the Student.

2.5. The Student (Customer) shall:

2.5.1. Timely pay for the delivered educational services specified in Section 1 of this Agreement in the amount and according to the procedure stipulated by this Agreement, and provide payment documents to confirm such payment.

2.5.2. At the time of enrollment to the University and during the term of tuition timely provide all necessary documents.

2.5.3. Notify the Contractor about the good reason of his/her absence in class with the subsequent submission of the supporting documents.

2.5.4. Treat the Contractor property with care. Reimburse the losses caused to the Contractor property in accordance with the legislation of the Russian Federation.

2.5.5. Attend the classes according to the curriculum.

2.5.6. In case of his/her refusal to receive the educational services, notify the Contractor in writing within two business days from the date of such decision.

2.5.7. Acquire theoretical and practical skills in full and timely follow the curriculum and the learning schedule.

2.5.8. Follow the requirements of the Contractor Charter, local normative acts, orders and instructions by the University officials; adhere to the learning discipline and general behavior regulations; respect the researches, faculty, administrative and technical staff, and other employees of the Contractor, and other students.

2.5.9. Abide by the laws and other legal acts of the Russian Federation stipulated for foreign citizens; regulations for accommodation and travel in the Russian Federation; requirements of the Provisions on the Tuition of Foreign Citizens in the Russian Federation; provisions of the Charter, Internal Regulations and other local acts of the Contractor; fulfill the orders and instructions by the University officials; and adhere to the learning discipline and general behavior regulations.

2.5.10. Arrive to the University for enrollment purposes no later than three days before the tuition starts, and leave the territory of the Russian Federation within 1 month from the date the tuition ends (as related to the tuition cessation or the early termination of the Agreement), doing his/her utmost to book and purchase travel tickets and withdraw his/her personal belongings from the University residence.

2.5.11. Notify the Contractor about his/her actual place of residence in the Russian Federation (if the actual place of the Student residence being not the University residence).

3. Tuition Fees, Payment Term and Procedure

3.1. The complete fees for the whole period of the Student tuition shall be RUR _____ (_____), _____, including:
Within the period from _____ until _____, 1st year shall be RUR _____ (_____), _____ ;
Within the period from _____ until _____, 2nd year shall be RUR _____ (_____), _____ ;
Within the period from _____ until _____, 3rd year shall be RUR _____ (_____), _____ ;
Within the period from _____ until _____, 4th year shall be RUR _____ (_____), _____ .

The tuition fees are determined according to the approved calculation plan and is not subject to VAT according to the sub-par. 14 par. 2 of Article 149 of the Fiscal Code of the Russian Federation.

An increase of tuition fees after the signing of this Agreement shall not be allowed save for the inflation-adjusted increase of tuition fees provided by the main parameters of the federal budget for the coming financial year and the period of time under calculation.

3.2. An increase of paid tuition fees shall be drafted by an additional agreement to this Agreement to be signed before the beginning of the academic year.

3.3. Payment for services being the subject matter of this Agreement shall be made in the currency of the Russian Federation by annual payments in the amount of tuition fees for the current year (or payment for services being the subject matter of this Agreement shall be made in US dollars at the exchange rate of the Central Bank of the Russian Federation for the date of payment by annual payments in the amount of tuition fees for the current year) to the current account specified in Section 9 of this Agreement as follows:

3.3.1. For the first semester of the first year the Student (Customer) shall pay no less than 50 per cent of the tuition fees for the academic year no later than August 31 (*Bachelor*).

For each academic year the Student (Customer) shall pay 100 per cent of one year tuition fees no later than August 31 (*Master*).

3.3.2. The Student (Customer) shall pay for the subsequent tuition as follows:

- 50 per cent of the tuition fees for the autumn semester no later than August 25 preceding the autumn semester;

- 50% per cent of the tuition fees for the spring semester no later than January 25 preceding the spring semester.

3.3.3. The Parties hereby confirm that the fulfillment of obligations of the Student (Customer) to pay the tuition fees may be made by a third party, namely: _____ (name and payment details (INN, OGRN, other registration information, legal address) of the legal entity) and/or _____ (full name and information about the physical entity) (hereinafter referred to as the Payer). Relations between the Payer and the Student (Customer) shall not be the subject matter of this Agreement, and should the obligations of the Student (Customer) be fulfilled by the Payer, the Payer shall not obtain any right to claim to the Contractor. (payment by a third party)

The Customer (Payer) shall pay the tuition fees by bank transfer within 30 days from the date of this Agreement

signing to the current account of the Contractor specified in Section 9 of this Agreement.

3.3.4. The payment procedure provided for in this paragraph may be changed upon agreement of the parties by signing an amendment to this Agreement before the start of the academic year.

3.4. Additional agreement specified in par. 3.2, 3.3.4 of this Agreement shall be drafted as enclosures to this Agreement and form its integral parts. An avoidance to sign an additional agreement for the subsequent year shall be deemed an avoidance to fulfill this Agreement.

3.5. The date of payment the tuition fees shall be the date the money is credited to the current account of the University. Banking services for the money transfer shall be paid by the Student (Customer).

Liabilities of the Student (Customer) to pay the tuition fees shall be deemed fulfilled from the time the money is credited to the current account of the Contractor.

3.6. When paying the tuition fees by bank transfer the Student (Customer) shall within 3 calendar days from the time of payment submit to the Contractor a payment document (payment order, receipt, etc.) specifying the designation of payment, namely: tuition fees payment, the Student (Customer) full name, contract No., date of payment. The payment document (payment order, receipt, etc.) serving as confirmation for the first semester of the first year shall be submitted to the Contractor within 3 calendar days from the time of payment however no later than ___ August of the current year.

3.7. In case of delay in payment terms stipulated by par. 3.3. of this Agreement, the Student (Customer) shall pay a penalty of 0,25 per cent of the amount due for each day of delay.

3.8. Should the Student (Customer) obtain an academic leave, part of the tuition fees proportional to the duration of the academic leave during the time from September 01 until August 31 of the current academic year shall be accounted for the tuition fees upon the Student (Customer) returns from the academic leave.

3.9. Should the Student (Customer) fail to fulfill his/her liabilities to pay the tuition fees within the time stipulated by this Agreement, the Contractor is entitled to postpone the fulfillment of his liabilities to render educational services in full or for the respective part (no admission to pass tests or exams, final attestation, ongoing classes, etc.). Suspension of educational services by the University shall not be the reason to recalculate the tuition fees and shall not be compensated for by the Contractor.

4. Enrollment, Expulsion and Reinstatement

4.1. The University enrollment order for the Student (Customer) shall be issued provided the following conditions are satisfied:

4.1.1. Submission of documents as per the Enrollment Provisions;

4.1.2. Availability of admission test results to allow the University enrollment;

4.1.3. Signing of this Agreement;

4.1.4. Payment of the tuition fees as per the provisions of par. 3 of this Agreement.

4.2. The Student (Customer) University reinstatement may be possible on the terms of paid tuition and the availability of vacant placements. The Student (Customer) having suspended his/her tuition for over 5 years, is not entitled to a reinstatement.

4.3. The Student (Customer) may be expelled from the University on his/her own wish due to a transfer to any other learning establishment, and on the initiative of the University in the cases stipulated by Section 6 of this Agreement.

4.4. Expulsion and reinstatement of the Student (Customer) shall be made according to the legislation of the Russian Federation, the Charter and local acts of the Contractor.

4.5. Termination of this Agreement on any reason save for the Student (Customer) transfer to free tuition mode entitles an expulsion from the University.

5. Amendment and Termination of the Agreement

5.1. The provisions serving as foundation for signing this Agreement may be amended upon the agreement of the Parties or in accordance with the legislation of the Russian Federation.

5.2. This Agreement may be terminated upon the agreement of the Parties.

5.3. This Agreement may be terminated on the initiative of the Student (Customer), including the case of his/her transfer to another learning establishment to continue the educational program as well in the case of his/her transfer from paid to free tuition mode. The date of termination of the Agreement shall be the date of the order issuance. Then the Student (Customer) shall pay the Contractor his actual expenses (in proportion to the time of tuition during the academic year) and reimburse to the Contractor the actual expenses due for the fulfillment of this Agreement. Absence of the Student (Customer) from the classes included in the curriculum, an individual curriculum or an intermediate attestation shall not mean a unilateral refusal of the Student (Customer) to fulfill this Agreement;

5.4. This Agreement may be terminated due to the circumstances through no fault of the Student (Customer) and the Contractor including the case of the Contractor liquidation.

5.5. The Contractor is entitled unilaterally to refuse to fulfill this Agreement provided the expenses are fully reimbursed to the Student (Customer).

5.6. The Student (Customer) is entitled to refuse to fulfill this Agreement provided the actual expenses by the Contractor are paid (in proportion to the time of tuition during the academic year).

5.8. Any amendments and addenda to this Agreement unless otherwise provided herein, shall be made in writing and signed by both parties or their authorized representatives.

5.9. Should the Student (Customer) be expelled from the University during the academic year, the paid money shall be reimbursed as of the date subsequent to the date of cessation of rendering the educational services specified in the expulsion order upon the written notice of the Student (Customer).

5.10. Early termination of this Agreement does not entitle any cessation of liabilities of the Student (Customer) to pay for the educational services the Contractor shall render as per this Agreement.

6. Liabilities of the Parties

6.1. For the non-fulfillment or improper fulfillment of their obligations according to this Agreement the Parties shall be liable under the legislation of the Russian Federation and this Agreement.

6.2. Should a deficiency of the educational service be revealed including partial rendering of such services in the framework of a learning program (part of the learning program), the Student (Customer) is entitled to demand on his/her choice:

6.2.1. Free rendering of the educational service.

6.2.2. Proportional reduction of the rendered educational service price.

6.2.3. Reimbursement of his/her expenses to eliminate the deficiencies of the rendered educational service on his/her own or by any third party.

6.3. The Student (Customer) is entitled to refuse to fulfill this Agreement and demand full reimbursement of losses if the deficiencies of the educational service are not eliminated by the Contractor within 30 days. The Student (Customer) is also entitled to refuse to fulfill this Agreement if he/she reveals a significant deficiency in rendering the educational service or any other significant deviations from the provisions of this Agreement.

6.4. Should the Contractor breach the time of rendering the educational service (time of commencement and/or completion of rendering the educational service and/or intermediate time of rendering the educational service), or if during the rendering the educational service the delay in such rendering becomes evident, the Customer may at his/her own choice:

6.4.1. Stipulate the new time for the Contractor during which the Contractor shall start rendering the educational service and/or complete the rendering the educational service;

6.4.2. Assign third parties to render the educational service at a reasonable price and demand from the Contractor to reimburse such expenses;

6.4.3. Demand a reduction of the educational service price;

6.4.4. Terminate the Agreement.

6.5. This Agreement may be terminated unilaterally on the initiative of the Contractor should the Student (Customer) aged 15+ be expelled due to a disciplinary fault, non-fulfillment of his/her obligations concerning the appropriate study of the learning program and observance of the curriculum, and should a breach of the enrollment procedure be revealed entailing the Student (Customer) illegal enrollment to the higher school establishment through his/her fault.

6.6. This Agreement may be terminated unilaterally on the initiative of the Contractor provided the tuition fees and/or penalty payment delay as per Section 3 of this Agreement for three or more calendar days, and should the proper fulfillment of the obligation to render paid educational services has become impossible due to the action (lack of action) by the Student (Customer).

6.4.6. For the breach of laws and other legal acts of the Russian Federation stipulated for the foreign citizens, accommodation and travel regulations on the territory of the Russian Federation entailing administrative liability for the University, the Student shall reimburse to the University all expenses in the amount of penalties paid by the University and other possible losses within 10 (ten) business days from the date of the corresponding claim issuance by bank transfer to the University bank account.

7. Term of the Agreement

7.1. This Agreement shall enter into force from the day of its signing by the Parties and shall remain valid until the fulfillment of the obligations by the Parties in full.

8. Final Provisions

8.1. The information incorporated in this Agreement shall comply with the information on the official web-site of the Contractor at the date of signing this Agreement.

8.2. The time of rendering the educational service (term of tuition) shall mean the time span from the date of issuance the enrollment order confirming the Student enrollment to the University until the date of issuance the order on the tuition cessation, transfer to the tuition mode funded by the federal budget, or the Student expulsion from the University.

8.3. The Student shall start the tuition on _____.

8.4. The Parties shall inform each other about the change of their addresses, phone nos. and other details no later than five business days from the date of their change.

8.5. The Parties shall acknowledge the legal force of the declarations, notifications and announcements sent by electronic means of communication including Internet at the following e-mail addresses of the Parties:

| Contractor e-mail | Customer e-mail | Student e-mail |
|-------------------|-----------------|----------------|
| _____ | _____ | _____ |

provided the originals of the said document originals are submitted within one month from the time of their electronic transmission. The Parties shall e-mail the said documents stating Notify of Receipt in the e-mail details. The date of the e-mail submission shall be the date of its transmission by e-mail. Each Party shall be independently responsible for the delivery and transmission of its e-mails.

At the same time the Parties oblige to notify each other without delay about any changes of e-mail addresses or any other details specified in the section Addresses and Legal Details of the Parties of this Agreement, otherwise the fulfillment of obligations by any Party using the former details of the other Party shall be deemed appropriate, and the Party having failed to notify the other Party shall bear the risks of unfavorable consequences.

8.6. Should the Student be less than 18 years of age, he should provide the written consent of his/her legal representatives, such as parents, adoptive parents or guardians to sign this Agreement.

8.7. Disputes under this Agreement shall be settled at the court at the place of location of the Contractor.

8.8. The cases beyond the scope of this Agreement shall be subject to the regulations stipulated by the legislation of the Russian Federation.

8.9. The Student is not entitled to use the scholarships at the expense of the subsidy allocated from the federal budget.

8.10. The Contractor shall in the written form notify the Customer (Student) about the withdrawal of federal accreditation in case of liquidation, reorganization and other cases stipulated by the legislation of the Russian Federation in order to make amendments to the provisions of the Agreement or its termination.

8.11. This Agreement is drafted in three copies, one for each party, all copies having equal legal force. Amendments and addenda to this Agreement may be made only in writing and shall be signed by authorized representatives of the Parties.

8.12. Amendments to the Agreement shall be drafted as additional agreements to the Agreement.

8.13. In the course of the execution of this Agreement the Parties shall govern by the principles of combating corruption, legal and organizational basic principles of corruption avoiding and prevention, methods to minimize and/or liquidate the consequences of corruption legal offence in accordance with the acting anti-corruption legislation of the Russian Federation including the Federal Law No. 273-ФЗ "On Combating Corruption" as of December 25, 2008 and NUST MISIS local acts.

8.14. Addenda to this Agreement form its integral part.

9. Addresses and Legal Details of the Parties

Contractor:

Federal state independent educational institution of higher professional education «National University of Science and Technology "MISiS"»

Legal address: 119991 Leninsky prospect 4, Moscow, Russia

INN 7706019535 KPP 770601001

BIK 044525593 Current account 40503810602204000000

AO «ALPHA BANK» Moscow Correspondent account 30101810200000000593

OKPO 02066500, OKVED 85.22, OKTMO 45384000, OGRN 1027739439749, OKOPF 75101

Phone no. +7(495)638-45-16; +7(495)638-46-78

Phone no. of the Contractor's authorized representative: +7(495)638-44-41

e-mail: studok@misis.ru

Payment in US dollars :

«National University of Science and Technology "MISiS" , MISIS, 119049, Leninsky prospect 4, Moscow , Russia

Beneficiary account: USD 40503840902204000000

Beneficiary bank: ALFA-BANK, Moscow, Russia

Swift: ALFARUMM

Correspondent bank: JPMorgan Chase Bank NA, 270 Park Avenue, New York, N.Y. 10017, USA
Correspondent account: USD 400130726
SWIFT: CHAS US 33
Phone no. +7(495)638-45-16; +7(495)638-46-78
Phone no. of the Contractor's authorized representative: +7(499)230-24-09;
e-mail: welcome@misis.ru

Customer:

Student:

Full name: _____
Date and place of birth: _____.
Passport Series: _____ No.: _____
Issued when and by: _____
Entity code: _____
Permanent address: _____
Contact phone no. _____; e-mail: _____

Signatures of the Parties:

For NUST MISIS:

Student (Customer):

_____/_____/_____ / _____/_____/_____

I have been informed about the contents of the University Charter, License on implementation of learning activities and the State Accreditation Certificate.

I have been informed about the contents of the University local normative acts regulating other issues of setting up and implementation of the educational activities, rights and obligations of the students including those available at NUST MISIS official web-site (misis.ru).

Student (Customer):

I hereby agree to the processing of my personal data, i.e. the implementation of the following and other activities: processing (including collection, systematization, accumulation, storage, clarification (renewal, alteration), use, impersonalization, blocking and elimination of the personal data), at the same time the general description of the above means of data processing is specified in the Federal Law No. 152-ФЗ dated July 27, 2006; and the transfer of such information to the third parties in the cases stipulated by the normative documents of both the superior bodies and the legislation.

Student (Customer):

List of documents to be submitted to the University

Before the commencement of the official invitation drafting procedure the Student shall submit to the **University** his/her passport copy.

The following documents shall be submitted no later than 45 days before the course commencement:

1. Personal application form of the candidate for the specified enrollment (under- or post-graduate student) including the code and full specialty denomination.
2. Certificate (diploma) of the preceding education level (full undergraduate (higher school) education at the second level school (college, institute, university) specifying the list of disciplines, respective grades and general grade of the candidate level of learning.
3. Medical certificate to certify that the candidate has no contradictions to study in Russia.
4. HIV-free certificate.
5. Medical insurance policy (agreement).
Voluntary personal medical insurance policy shall be obtained from one of the recommended insurance companies: PAO SAK Energogarant or SAO VSK, and/or the insurance events under this policy shall be an application of the student to a medical establishment to receive medical services according to Enclosure No. 2.
6. National passport.
7. Six photos, 3x4 cm.
8. Written consent of his/her legal representatives (parents, adoptive parents or guardians) for candidates aged below 18 years of age.
9. Other documents at the candidate's choice to certify his/her level of education and knowledge.

NB:

a) The document specified in par. 1 shall be submitted in the original in the native and Russian (English or French) languages; its authentic texts shall be signed by the candidate. The candidate signatures need a notary certification or certification by an authorized employee of the consular department at a Russian foreign mission.

б) The documents specified in par. 2-4, 9 shall be submitted in legalized form, with the certified translation in the Russian language at the Embassy of the Russian Federation at the country of current stay of the candidate.

в) The documents specified in par. 4, shall be submitted according to the Requirements to HIV-free certificates for foreign citizens and stateless persons valid for the obtaining of the entry visa to the Russian Federation for the duration over three months approved by the Decree of the Government of the Russian Federation No. 1158 dated November 25, 1995).

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| FOR THE CONTRACTOR |
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| FOR THE STUDENT (CUSTOMER) |
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Minimal Required List of Medical Services Included in the Voluntary Medical Insurance Policy for the University Foreign Students

1. Outpatient Care:

- consultations of physicians on acute diseases or exacerbation of chronic diseases, traumas, burns, chilblains, food poisonings, and accidents that require emergency medical care in following areas: therapy, surgery, traumatology, gynecology, ophthalmology, otolaryngology, neurology, urology, dermatology, cardiology, gastroenterology;
- consultations and diagnostics as agreed with the Insurer: nephrologist, proctologist, allergist, endocrinologist, oncologist (before the diagnosis), psychoneurologist (one consultation), mammologist, physiotherapist;
- drafting and submitting the required medical documents to the Insured Person in accordance with the acting legislation of the Russian Federation and the Medical Establishment Regulations (extract from the medical card on demand of the medical establishment; 086/y certificate on the state of health to submit to the learning establishment);
- instrumental diagnostics — functional (electrocardiogram, EEG, test of respiratory function including broncholytic test), ultrasonic, x-ray of all kinds, endoscopic tests of the digestive organs and respiratory organs with local anesthesia on medical grounds, CT, MRT as the emergency care treatment, holter monitoring, electrocardiogram, AP daily monitoring (on medical grounds);
- laboratory diagnostics: general clinical and biochemical tests; bacteriological, serological (excluding syphilis, HIV with diagnostic purposes, specific and non-specific antibodies); allergy tests (skin tests, general IgE), cytological and histological tests; diagnostic biopsy;
- minor surgery on emergency matters;
- rehabilitation treatment: exercise therapy, group treatments (min. 10 treatments during the term of insurance); physio therapy of min. 2 kinds, 10 sessions each (electrotherapy, light therapy, heat therapy, ultrasonic therapy, aerosol therapy, magnet therapy, inhalations).

2. Control Treatment and Diagnostic Procedures:

- Therapeutic consultation, fluorography, RW, HIV and B hepatitis test; issuance of certificate to specify the physical training group and type of accommodation during the term of tuition — once during the time of the policy validity.

3. In-patient visit (residence) within Moscow territory

- Out-patient medical assistance to the Insured Person who may not arrive to a medical establishment due to his/her state of health: primary and repeated therapeutic visits; drafting and submitting the required medical documents to the Insured Person (sick leave, recipes (excluding the preferential recipes)).

4. Dentistry – urgent dentistry assistance provided a pain syndrome:

- Therapeutic dentistry and surgery, all types of local anesthesia, x-ray diagnostics and physiotherapeutic procedures necessary for the relief of the pain syndrome and prevention of possible aftereffects.

5. Hospital admission – Emergency assistance (hospital treatment).

Min. Amount of Instance Coverage

1. Voluntary medical insurance with the insurance coverage of RUR 500 000:
 - Out-patient treatment including the issuance of 086/y Certificate specifying the physical training group.
 - In-patient visit (within Moscow territory)
 - Стоматологическое обслуживание в неотложной форме
2. Risk of Medical Evacuation/Repatriation with the insurance coverage of no less than RUR 500 000.
3. Special in-patient medical urgent and emergency assistance, ambulance (within Moscow territory) with the insurance coverage of at least RUR 500 000;
4. Special service for the English taught program students – hot line with English speaking operators 24/7 and consultations by English speaking physicians.

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| FOR THE CONTRACTOR |
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| <i>FOR THE STUDENT (CUSTOMER)</i> |
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